

Shri Ramdeobaba College of Engineering and Management, Nagpur

Important Instructions to candidates who are admitted to RCOEM via CAP-M.Tech. First year-2018-19

Reporting to the institute for confirmation of Admission as per CAP rounds allotment, during 27th July 2018 to 16th August 2018 between 10.00 a.m. to 4.30 p.m.

Reporting Venue: Admission Office (Administrative Building)

Welcome to Shri Ramdeobaba College of Engineering and Management. Please note following points which are to be followed during confirmation of allotment through got CAP.

- 1) Admission will be confirmed only if the candidate reports before the last date as mentioned in allotment letter.
- 2) The admission shall be confirmed only **after receipt of all original documents and Demand Draft / Pay Order of amount as mentioned in table given below** from a Nationalized Bank, drawn in favour of ' **Shri Ramdeobaba College of Engineering and Management** ' payable at Nagpur, towards the Provisional Admission Fees. The interim fees are subject to revision by Shikshan Shulka Samiti for the academic session 2016-17.

Category	Tuition Fees	Development Fees	Examination Fees	Caution Money Deposit	Admission Processing fees	Total Fees
Open	Rs.1,05,454/-	Rs 10546/-	Rs. 5000/-	Rs. 5000/-	Rs.500	Rs. 1,26,500/-

- 3) Show allotment letter printed from DTE website and get signed by The Dean-Admissions/Coordinator, then pay the fees at the cash counter and arrange the documents in the following order.

Before submitting original documents, you are required to keep 5 sets of attested copies of all documents, with you for further use.

4) Arrange the documents in the sequence mentioned below:

- CAP Allotment Letter and freeze letter from ARC.
- CAP Final Merit Number Letter
- Valid Gate Score card
- Candidates are also required to submit all the documents which they have submitted while document verification at **Facilitation Centre**.
- SSC/X (10th) Class Marks Sheet
- HSSC/Intermediate/XII (12th) Class Marks Sheet
- Nationality/ Domicile Certificate
- All Graduation mark sheet
- Transfer/College Leaving Certificate
- Migration Certificate (only those candidates who have passed other than RTMNU University).
- Eligibility Certificate (only those candidates who have passed other than RTMNU University).
- Gap Certificate (if required).
- Any other certificate (if required).

5) Caste category students should submit the required documents (such as caste certificate, Non Creamy Layer certificate and Caste validity Certificate) at the time of admission

- 6) The candidate is required to collect confirmation letter of CAP admission from Office of Dean Admissions.
- 7) Keep a photocopy of admission letter always with you till your Identity card is prepared.
- 8) You are required to browse the college website www.rknec.edu at least twice a week for updates.
- 9) Any change in phone number, address should be communicated to admission office.
- 10) Candidates whose final year results are awaited they are required to submit the undertaking in the prescribed format available on college website at the time of admission.

Prof. P.B.Kulkarni

Dean-Admissions

Date: 27/07/2018