

Shri Ramdeobaba College of Engineering and Management, Nagpur

Important Instructions to candidates who are admitted to RCOEM via CAP-B.E.FIRST YEAR -2020-21

Reporting to the institute for Confirmation of Admission as per CAP round I & II allotment, as per CET CELL SCHEDULE

Between 10.30 am to 5.00 pm.

Covid-19 norms like social distancing, wearing of mask, Sanitisation, Arogya Setu App. Etc. are to be strictly followed. All Candidates are advised to bring their own water bottle.

Reporting Venue: Admission Office (Administrative Building)

Welcome to Shri Ramdeobaba College of Engineering and Management. Please note following points which are to be followed during confirmation of admission at RCOEM through CAP.

- 1) Admission will be confirmed only if the candidate reports before last date as mentioned in allotment letter.
- 2) The admission shall be confirmed only **after receipt of all original documents along with Demand Draft/ Pay Order as mentioned in table given below** from a Nationalized Bank, drawn in favour of 'Shri Ramdeobaba College of Engineering and Management' payable at Nagpur, against the Provisional Admission Fees.
- 3) **The student who has confirmed the admission in CAP at ARC by paying seat acceptance fee should prepare the demand draft for the amount mentioned in last Column of the table given below.**

Category	Tuition Fees	Development Fees	Examination fee	Caution Money Deposit	Admission Processing Fees	Total Fees
Open/Minority	Rs.126087/-	Rs 18913/-	Rs. 4400/-	Rs. 5000/-	Rs. 500/-	Rs. 154900/-
SC/ST/SBC/VJ/NT/TFWS	- Nil -	Rs 18913/-	Rs. 4400/-	Rs. 5000/-	Rs. 500/-	Rs. 28813/-
OBC WITH NON CREAMY LAYER	Rs. 63044/-	Rs 18913/-	Rs. 4400/-	Rs. 5000/-	Rs. 500/-	Rs 91857/-
OBC WITHOUT NON CREAMY LAYER	Rs.126087/-	Rs 18913/-	Rs. 4400/-	Rs. 5000/-	Rs. 500/-	Rs. 154900/-

4) Arrange the documents in the sequence mentioned below:

- ARC letter Confirmation of allotted seat after Freezing.
 - CAP Allotment Letter.
 - Candidates are also required to submit all the documents which they have submitted while document verification at **Facilitation Centre**.
 - MH-CET-2020 & JEE-2020(Main-2020) Score Card whichever is applicable
 - SSC/X (10th) Class Marks Sheet
 - HSSC/Intermediate/XII (12th) Class Marks Sheet
 - Nationality/ Domicile Certificate
 - Transfer/College Leaving Certificate
 - Migration Certificate (only those candidates who have passed HSSC from other than Maharashtra State Board).
 - Eligibility Certificate (only those candidates who have passed HSSC from other than Maharashtra State Board).
 - Gap Certificate (if required).
 - Any other certificate (if required).
 - **Soft copies of all original documents also are to be submitted** (Bring in pen drive Coloured Scanned copies).
 - Two photographs
 - **Caste category students should submit the required documents (such as caste certificate, Non Creamy Layer certificate and Caste validity Certificate) at the time of admission.**
 - *Students admitted under SBC/OBC/EBC/SC/ST/VJNT/ST/SEBC category through CAP by CET are required to fill-up respective scholarship/free ship application form to receive the benefits from respective authorities and follow the instructions issued by college from time to time. Failing which the student is responsible for payment of full fees to colleges*
- 5) **Candidates belonging to reserved category are required to open a bank account in UCO bank, RCOEM and submit the account details to Registrar office within 15 days from the date of admission.**
 - 6) Keep a photocopy of admission slip always with you till your Identity card is prepared.
 - 7) You are required to browse the college website www.rknc.edu at least twice a week for updates.
 - 8) Any change in phone number, address should be communicated to admission office.
 - 9) You are required to preserve 5 sets of Self attested documents submitted at the time of admission with you for further use.

Prof.P.B.Kulkarni

Dean-Admissions

Date:11/01/2021