

# SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT, NAGPUR

## IMPORTANT INSTRUCTIONS TO THE CANDIDATES

### For Counseling Round for First Year M.Tech.

### For Institutional Level Quota (20%Seats)

(VLSI/CSE/IND/HPE/PEPS/Structural/Geotech (Part Time)) on 13<sup>th</sup> JAN 2021

Covid-19 norms like social distancing, wearing of mask, Sanitisation, Arogya Setu App. Etc. are to be strictly followed. All Candidates are advised to bring their own water bottle.

**Reporting Time followed by Briefing: 10.30 AM, Venue: College Auditorium**

All candidates / parents participating in the counseling round should note the following points.

- 1) Mere appearance of the name of a candidate in the Final Merit List (FML) to be published on 8<sup>th</sup> Jan 2021, **does not guarantee Admission to RCOEM**. It is only indicative of the final order of merit of the candidate amongst the applicants to be called for M.Tech provisional admission course wise, during counseling round.
- 2) The counseling round for admissions shall be conducted on 13<sup>th</sup> Jan 2021. The candidates will be called one by one, as per their order of merit in the **FML of course wise**, to the counseling table and the admission shall be confirmed on SPOT during Counseling if the candidate desires to do so.
- 3) Admission will be confirmed in the counseling Round **amongst the present candidates only** as per time-table mentioned above. If a candidate fails to report for counseling at his/her scheduled time, his/her claim for admission (at the point of time of late reporting) shall only be considered for the remaining seats available at the time of consideration.
- 4) The admission shall be confirmed only **after receipt of all original documents along with Demand Draft / Pay Order of Rs.135500/-** from a Nationalized Bank, drawn in favour of 'Shri Ramdeobaba College of Engineering & Management' payable at Nagpur. **Cheque/cash will not be accepted.**
- 5) In case the candidate has already taken admission somewhere else and does not possess the original documents, then he/she has to produce the '**Bonafide Student Certificate**' at the time of counseling, issued by the respective institute, with a mention that the original documents are with the college. Further, the candidate has to give the undertaking in the '**PROFORMA –M**'.
- 6) **Arrange the documents in the sequence mentioned below:**
  - a) Demand Draft/Pay Order with name and Final Merit List (FML) number written on the reverse of the DD/ Pay order.
  - b) Candidates are also required to submit all the documents which they have submitted while document verification at **Facilitation Centre**.
  - c) SSC/X (10<sup>th</sup>) Class Marks Sheet
  - d) HSSC/Intermediate/XII (12<sup>th</sup>) Class Marks Sheet
  - e) Degree Marks Sheet (All semesters)
  - f) Transfer/Leaving Certificate
  - g) Migration Certificate (only those candidates who have passed Graduation from other than RTM Nagpur University).
  - h) Domicile Certificate / Nationality of candidate.
  - i) Original Affidavit of Hindi Linguistic Minority in the prescribed format for seeking admission under Linguistic Minority-Hindi Quota.
  - j) GATE Score Card.
  - k) **Soft copies of all original documents also are to be submitted.** Please bring coloured scanned copies in Pen drive.
- 7) In case of allotment of any seat, the candidate is required to collect the 'Allotment Slip', and proceed to the Document Submission Counter, submit the documents and collect the "**Provisional Admission Letter**" duly signed by Dean-Admissions.
- 8) Show this "**Provisional Admission Letter**" and collect a "Admission Form". Fill-up the same and attach 2 sets of self attested documents and submit it to the office of Dean-Admissions which is located opposite to the Accounts Section.
- 9) Candidates are required to **keep 3 sets of self attested documents submitted** at the time of admission, with them for further use. Original Documents will be returned only after verification of documents by State Cet Cell.
- 10) Candidates whose final year results are awaited they are required to **submit an undertaking in the prescribed format at the time of admission.**

**Prof. P.B.Kulkarni**

Dean-Admissions

Date: 11/1/2020