

# Shri Ramdeobaba College of Engineering and Management, Nagpur

## Important Instructions to candidates who are admitted to RCOEM via CAP-M.Tech.First year-2020-21

Reporting to the institute for confirmation of Admission as per CAP round-I allotment, during 11th Jan 2021 to 13<sup>th</sup> Jan 2021 between 10.00 a.m. to 4.30 p.m.

Covid-19 norms like social distancing, wearing of mask, Sanitisation, Arogya Setu App. Etc. are to be strictly followed. All Candidates are advised to bring their own water bottle

### Reporting Venue: Admission Office (Administrative Building)

Welcome to Shri Ramdeobaba College of Engineering and Management. Please note following points which are to be followed during confirmation of allotment through got CAP.

- 1) Admission will be confirmed only if the candidate reports before the last date as mentioned in allotment letter.
- 2) The admission shall be confirmed only **after receipt of all original documents and Demand Draft / Pay Order of amount as mentioned in table given below** from a Nationalized Bank, drawn in favour of ' **Shri Ramdeobaba College of Engineering and Management** ' payable at Nagpur.

Category	Tuition Fees	Development Fees	Examination Fees	Caution Money Deposit	Admission Processing fees	Total Fees
Open	Rs.108696/-	Rs 16304/-	Rs. 5000/-	Rs. 5000/-	Rs.500	Rs. 1,35,500/-

- 3) Show allotment letter printed from DTE website and get signed by The Dean-Admissions/Coordinator, then pay the fees at the cash counter and arrange the documents in the following order.

Before submitting original documents, you are required to keep 5 sets of attested copies of all documents, with you for further use.

- Receipt of payment at college cash counter.
  - Facilitation Receipt.
  - Valid GATE Score Card
  - SSC/X (10<sup>th</sup>) Class Marks Sheet
  - HSSC/Intermediate/XII (12<sup>th</sup>) Class Marks Sheet
  - Degree (All Semesters/Years) Marks Sheets
  - Transfer/College Leaving Certificate
  - Migration Certificate (only those candidates who have passed degree from other than RTM Nagpur University).
  - Candidates are also required to submit all other documents which they have submitted while document verification at ARC.
  - Any other certificate (if required).
  - **Soft copies of all documents also are to be submitted. Please bring in pen drive.**
- 4) **Caste category students should submit the required documents (such as caste certificate, Non Creamy Layer certificate and Caste validity Certificate) at the time of admission**
  - 5) Candidates are required to fill up the CAP registration form at Computer Centre and submit the copy at the time of confirmation.
  - 6) The candidate is required to collect confirmation letter of CAP admission from Office of Dean Admissions.
  - 7) Keep a photocopy of admission letter always with you till your Identity card is prepared.
  - 8) You are required to browse the college website [www.rknec.edu](http://www.rknec.edu) at least twice a week for updates.
  - 9) Any change in phone number, address should be communicated to admission office.
  - 10) Candidates whose final year results are awaited they are required to submit the undertaking in the prescribed format available on college website at the time of admission.