

Admission Procedure for Regular (No Backlog) students from 2nd year onwards:

Fee Payment starts on 5th July 2017, 12.00AM onwards

Step1: Login to GEMS

Step2: Click on Fees Detail

Step3: Click on Academic Fees Details

Step4: Click on I **accept the above Invoice details checkbox**

Step5: Then system shows options for payment.

Step6: Select your mode of payment

Step7: Make your payment (if you do online payment then print transaction successful receipt)

Step8: Go to home page

Step9: Click on Profile

Step10: Click on Print Profile

Step11: Click on Print student profile for re-registration

Step12: Print the PDF of Application form generated by system.

Step13: The Student and his/her parent should submit online antiragging undertaking at www.antiragging.in or www.amanmovement.org and get a printout and submit the same duly signed by both Student & Parent along with Print of Application Form, Transaction successful receipt, Challan Receipt (If case of ICICI bank Challan Payment), Xerox copy of mark-sheet of all Previous Attempts/ Years(Previous Examination) to Registrar Office.