

**SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT, NAGPUR.**  
(An Autonomous College of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

No. RCOEM/COE/2019/2440-3

Date: 23.03.2019

**NOTICE**

**EXAM FORM SUBMISSION FOR BACKLOG SUBJECTS (UG PROGRAMMES) FOR REGULAR EX  
SUMMER 2019 EXAMINATION (RS2019)**

**III and V sem B.E. (All branches)**

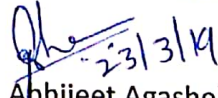
For the End Semester Summer 2019 examination the process of exam form submission for backlog subjects will start from 23<sup>rd</sup> March, 2019. For this exam all EX and the DC students enrolled in GEMS will submit the exam form through GEMS. Due dates are as under for exam form filling and submitting:

- ❖ 26<sup>th</sup> March, 2019 without late fees
- ❖ 27<sup>th</sup> March, 2019 with late fees of Rs. 500/- per day
- ❖ *Students will not be allowed to submit the exam forms after 27<sup>th</sup> March, 2019.*

Exam form submission process is as under:

1. Log in to GEMS.
2. Select Academic Functions » University Exam/Result » Autonomous University Exam Form.
3. Select Examination: *End Semester Regular Summer 2019 EX III and V Sem.*
4. Select subject/subjects to be appearing for examination. Select "FORGO" option only for the subjects in which you want to forgo the internal marks ("FORGO" option once applied, will not be reverted). Press save button.
5. Make payment online through online payment button and print receipt of payment.
6. Download Examination Form and check all the subjects printed on examination form. This exam form and payment receipt students have to keep with them as a proof. They don't need to submit the exam form.

**NOTE: All EX and DC students not enrolled in gems should submit the form in CoE office by manual process.**

  
(Dr. Abhijeet Agashe)  
Controller of Examinations

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No. RCOEM/COE/2019/2440-1

Date: 23.03.2019

**NOTICE**

**EXAM FORM SUBMISSION FOR THE RTM NAGPUR UNIVERSITY ABSORBED STUDENTS (UG)**

**III and V sem B.E. (All branches)**

For the End Semester Summer 2019 examination the process of exam form submission will start from **23<sup>rd</sup> March, 2019**. Due dates are as under for exam form filling and submitting:

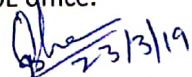
- ❖ **26<sup>th</sup> March, 2019** without late fees
- ❖ **27<sup>th</sup> March, 2019** with late fees of Rs. 500/- per day
- ❖ **Students will not be allowed to submit the exam forms after 27<sup>th</sup> March, 2019.**

Exam form submission process is as under:

1. Students will fill the examination form off line. These students will fill a single form irrespective of the number of examinations they are appearing. However, the fees will be collected according to the number of examinations they are appearing.
2. After filling the form they will verify this in the department. This verification process will be done by the **incharge faculty member for RTMNU absorbed students**. Following format must be filled for these students (in descending order of semester) and signed by student, concerned faculty member and HOD and submitted to COE office with the exam form.

RTMNU subject	Sem	Equivalence subject in autonomy	Sem	FORGO (YES/NO)

3. After verification pay the exam fees.
4. Submit the form along with the above format and copy of payment receipt in CoE office.

  
(Dr. Abhijeet Agashe)  
Controller of Examinations

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No. RCOEM/COE/2019/ 2440-2

Date: 23.03.2019

**Exam Form Submission for Improvement of Grade/CGPA after Successful  
Completion of a Programme for Regular Summer 2019(RS2019) Examination**

**III and V sem B.E. (All branches)**

The students who want improvement of Grade/CGPA after successful completion of a programme as per ordinance R33 (b) for UG and PG programmes should submit the exam form off-line. The last date for exam form submission is 27<sup>th</sup> March 2019.

1. Before submitting the exam form they should read the ordinance R33 (b) carefully.
2. They should select the subjects after going through the timetable. They are not allowed to select all the subjects for which exam will be conducted on the same time and date.
3. They have to submit **separate exam form for each semester.**
4. They should collect the exam form from the account section by paying the exam form fees.
5. Fill the exam form, verify this in the CoE office and pay the examination fees in the account section. **The fees is Rs. 4,500/ per subject.**
6. Submit the examination form in the CoE office along with the copy of payment receipt.

  
(Dr. Abhijeet Agashe)

Controller of Examinations