

DATE OF RELEASE OF AUDIT SCHEDULE: 22<sup>nd</sup> July 2019

Note: The ISO 9001: 2015 internal audit is to be conducted between 1<sup>st</sup> to 10<sup>th</sup> August 2019. The Observation Report, Observation Findings and Non-Conformance Report (if any) must be submitted to the MR by 10<sup>th</sup> August 2019.

DEPARTMENT	AUDITEE	CLAUSES	Auditors
Civil Engineering	Dr. P. D. Pachpor	As per the Teaching/Process Manual of the Department	Dr. P. D. Belsare (PHY) Prof. Pravin Sonsare (CS)
Computer Science and Engineering	Dr. M. B. Chandak	-- do --	Dr. C. P. Pandhurnekar (Chem) Dr. P. Bagde(Maths)
Electrical Engineering	Dr. V. T. Barhate	-- do --	Dr. Vivek Khetade (EDT) Prof. S. Randiwe (IND)
Electronics & Communication Engineering	Dr. R. B. Raut	-- do --	Dr. P. Deole (Mech) Prof. A. Karandikar (CS)
Electronics Engineering	Dr. A. A. Khurshid	-- do --	Dr. Sachin Upadhye (MCA) Prof. Parihar Dahake (MBA)
Electronics Design Technology	Dr. A. A. Khurshid	-- do --	Prof. H. D. Bhave (Civil) Prof. S. Randiwe (IND)
Information Technology	Dr. D. S. Adane	-- do --	Prof. S. C. Tirpude (CS) Prof. G. Morankar (EN)
Industrial Engineering	Dr. I. P. Keswani	-- do --	Dr. Vivek Khetade (EDT) Dr. P. Khadke (Elect)
Mechanical Engineering	Dr. M. M. Gupta	-- do --	Dr. R. Ochawar (EN) Prof. P. J. Assudani (IT)
Management Technology	Dr. Chandan Vichoray	-- do --	Dr. P. Deole (Mech) Prof. R. K. Kadu (IT)
Computer Applications	Dr. P. S. Voditel	-- do --	Dr. P. Parlewar (EC) Prof. S. Pund (IND)

QMS-04  
Clause: 9.2

## INTERNAL AUDIT SCHEDULE

Page 02/02  
Iss. No. 01, Rev. No.: 00  
Date: 01/01/2018

DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
Mathematics	Dr. B. R. Chide	As per the Teaching/Process Manual of the Department	Dr. Sunita Dhote (MBA) Prof. S. Uparkar (MCA)
Chemistry	Prof. R. S. Dhiran	-- do --	Prof. G. Morankar (EN) Prof. Puja Agrawal (EC)
Physics	Dr. S. M. Pande	-- do --	Dr. Cynita Christy(LIB) Prof. Parihar Dahake (MBA)
Humanities	Dr. D. R. Mehra	-- do --	Prof. S. Pund (IND) <del>Prof. R. Kinkhikar (Civil)</del>
Physical Education	Dr. Amit Anurag	-- do --	Prof. R. K. Kadu (IT) Mr. Abhay Daga (MIS)
Library	Dr. Cyinita Christy	-- do --	Dr. C. P. Pandhurnekar (Chem) Mr. Abhay Daga (MIS)
Construction & Maintenance	Dr. P. D. Pachpor Mr. S. Dalvi Mr. Amol Katturwar	-- do --	Dr. P. Bagde(Maths) Mr. Abhay Daga (MIS)
Dean Academics	Dr. A. J. Agrawal	-- do --	Dr. P. Parlewar (EC) Dr. P. D. Belsare (PHY)
Dean Admissions	Prof. P. B. Kulkarni	-- do --	Dr. P. D. Adane(IT) Prof. Puja Agrawal (EC)
Dean R&D	Dr. Rupesh Pais	-- do --	Dr. P. D. Adane(IT) Dr. Cynita Christy(LIB)
Dean SRC	Dr. Y. M. Sonkhaskar	-- do --	Dr. P. D. Adane(IT) Prof. Pravin Sonsare (CS)
Dean T&P	Dr. Anupam Kher	-- do --	Prof. A. Karandikar (CS) Dr. Sachin Upadhye (MCA)
Registrar	Dr. P. S. Narkhede Dr. N. Damle	-- do --	Dr. P. Khadke (Elect) <del>Prof. R. Kinkhikar (Civil)</del>
Boys' Hostel	Prof. S. Kulkarni Mr. S. A. Nimkar	-- do --	Prof. H. D. Bhawe (Civil) Prof. P. J. Assudani (IT)
Girls' Hostel	Ms. Gauri Morankar	-- do --	Dr. Sunita Dhote (MBA) Prof. S. C. Tirpude (CS)
Management Representative	Dr. P. D. Adane	-- do --	Dr. R. Ochawar (EN) Prof. S. Uparkar (MCA)

13th year I/C - ~~Adane~~ 22/7/19

PREPARED BY MR

REVIEWED BY PRINCIPAL

<b>QMS-08</b>	<b>Minutes of MRM</b>	<b>Page: 01/01</b>
<b>Clause: 9.3.3</b>		<b>Iss. No. 01, Rev. No.: 00</b> <b>Date: 01/01/2018</b>

Date of MRM: 30<sup>th</sup> August 2019

Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM held on 24 <sup>th</sup> May 2019 were presented and approved.	MR	-----
2	Review of results of Internal Audit conducted in the month of August 2019.	Internal audit report was presented and approved.	MR	-----
3	Revision in formats and Process Manual for Engineering/MBA/MCA departments	The revised list of documents as per the current requirements of NBA/NAAC/NIRF was discussed and finalized. The concerned ISO coordinators were informed that the revised list will be applicable from the next internal audit.	MR	-----
4	Quality Parameter targets for Engineering/MBA/MCA departments	The revised targets, as prescribed by IQAC cell were discussed.	Member Secretary IQAC, MR	-----
5	Schedule of Next Audit	It was informed that the next surveillance audit will be scheduled in the last week of November. All members were urged to complete the internal audit of November month as per schedule.	MR	Last week of November
6	Any other related issues	The status of process manuals for III cell and Administrative Officer was reviewed.	MR	-----

*P. D. Adane*  
07/10/19

P. D. Adane  
MR, ISO 9001:2015