

DATE OF RELEASE OF AUDIT SCHEDULE: 14th July 2016

Note: The ISO coordinator of the department must inform the respective auditors about the audit dates and arrange for the audit.

DATE OF AUDIT	DEPARTMENT	AUDITEE	Event/Element	AUDITORS
08/08/16	Civil Engineering	Dr. P. Pachpore	4.2.3, 4.2.4, 5.2, 6.3, 6.4, 7.1, 7.2.1, 7.2.2, 7.2.3, 7.4.1, 7.4.2, 7.4.3, 7.5.1, 7.5.2, 7.5.3, 7.5.4, 7.5.5, 7.6, 8.1, 8.2.1, 8.2.2, 8.2.3, 8.2.4, 8.3, 8.4, 8.5.2, 8.5.3	Dr. J. Kalambe (EN), Prof. Amir Khan (MBA)
08/08/16	Computer Science and Engineering	Dr. M. B. Chandak	-- do --	Prof. S. D. Naik (ELE), Prof A. Gharad(CIV)
08/08/16	Chemistry	Prof. R. S. Dhiran	-- do --	Prof. S. Balpande (EN)
08/08/16	Electrical Engineering	Prof. V.T. Barhate	-- do --	Dr. R. Khapre (CIV), Prof. J. Zalke (EDT)
08/08/16	Electronics & Communication Engineering	Dr. S. B. Pokle	-- do --	Dr. Avinash Agrawal(CS), Prof. S. Geete (CIV)
08/08/16	Electronics Engineering	Dr. A. A. Khurshid	-- do --	Prof. D. Naidu (CSE), Prof. H. Khungar (CIV)
08/08/16	Electronics Design Technology	Dr. R. D. Raut	-- do --	Prof. V. Milmile (IND), Prof. M. A. Tayal (IT)
08/08/16	Information Technology	Dr. D. S. Adane	-- do --	Prof. D.T. Shelke (EDT), Prof. S. Uparkar (MCA)
08/08/16	Industrial Engineering	Dr. I. P. Keshwani	-- do --	Dr. Renuka Nafdey(PHY), Prof. V. S. Lande (EC)
08/08/16	Mechanical Engineering	Dr. K. N. Agrawal	-- do --	Dr. R. B. Raut (EC), Prof. Ms. S. Rangari (ELE)
08/08/16	Library	Dr. Cyinita Christy	-- do --	Dr. P. Parlewar (EC)
08/08/16	Mathematics	Prof. B. R. Chide	-- do --	Prof. P. R. Selokar (EC)

DATE OF AUDIT	DEPARTMENT	AUDITEE	Event/Element	AUDITORS
08/08/16	Management Technology	Dr. A. A. Agashe	-- do --	Dr. G. R. Potey (IND), Prof. Nikhil Damle (EN)
08/08/16	Computer Applications	Dr. P. Voditel	-- do --	DR. S.V. Joshi (CIV),
08/08/16	Physics	Dr. S. M. Pande	-- do --	Dr. P. P. Tambe(IND)
08/08/16	Humanities	Dr. V. H. Asudani	-- do --	Prof. T. K. Rao (CIV)
08/08/16	Physical Education	Dr. S. Dogra	-- do --	Mr. Abhay Daga (MIS)
09/08/16	Registrar	Dr. P.S. Narkhede	-- do --	Prof. Chitra Upadhyay (IT)
09/08/16	Construction & Maintenance	Mr. N. Rao (Maintenance Manger)	-- do --	Mr. S. D. Aparajit (Fin. Off.)
09/08/16	Dean Academics	Dr. A. A. Agashe	-- do --	Prof. R. Kadu (IT)
09/08/16	Dean Admissions	Prof. P. B. Kulkarni	-- do --	Prof. R. H. Khobragade (EN)
09/08/16	Dean R&D	Dr. Pallavi Parlewar	-- do --	Mrs. S. Tirpude (CSE)
09/08/16	Dean SRC	Mrs. Sangeeta Deshmukh	-- do --	Prof. Chetna.B. Thaokar(IT)
09/08/16	Dean T&P	Prof. Anupam Kher	-- do --	Mr. P. K. Tungar (Library), Mr. K. K. Chauhan (Fin. Off.)
09/08/16	Boys' Hostel	Dr. Amit Anurag Mr. S. A. Nimkar	-- do --	Mr. Gopu Jorgar (Adm Off.), Mr. N. K. Sakharkar (Library)
09/08/16	Girls' Hostel	Mrs. M. Palandurkar	-- do --	Prof. B. A. Neole (EC)
09/08/16	Management Representative	Mrs. P. D. Adane	-- do --	Prof. S. H. Deshmukh (ELE)

Adane

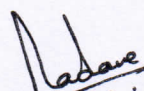
PREPARED BY MR

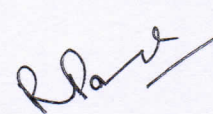
P. D. Adane

REVIEWED BY PRINCIPAL

SHRI RAMDEOBABA COLLEGE OF ENGINEERING & MANAGEMENT

QMS-R-06 Clause: 5.6 Date: 29/08/2016		MINUTES OF MRM		Page : 01/01 Rev.02 Date: 01/07/2016 Date of meeting - 26/08/2016
Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM were presented and approved.	MR	-----
2	Review of results of Internal Audit conducted in the month of August 2016.	Internal audit report was presented and approved.	MR and ISO co-ordinators	-----
	Quality Objective Status for the session 2015-16.	Quality Objective Targets achieved by various departments in the session 2015-16 were presented. ISO coordinators were asked to set the targets in terms of indicators only, mentioned against each parameter in the format.	MR	-----
4	Discrepancies (if any), in the revised process manuals.	ISO coordinators, Functional Heads and all Deans expressed their satisfaction on the new Process Manual applicable to them. No discrepancy was reported.	MR	-----
5	Schedule of next Internal and External audit.	The tentative dates of next internal audit was decided to be 3 rd and 4 th November and external audit on last week of November as per the convenience of the external auditors.	MR	-----
	Academic Quality	Principal sir emphasized that ISO audits should not merely be looked upon as an administrative task but as a tool for improving the academic processes. He asked all the members present to come up with innovative ideas for academic improvements. The same will be discussed in the next MRM.	MR, ISO co-ordinators, Deans and Functional Heads	-----


Mrs. P. D. Adane
MR, ISO


Dr. R. S. Pande
PRINCIPAL

Copy to: All Deans, ISO Coordinators and Functional Heads.