

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No. RCOEM/IQAC/2022/ 37576

Date: 16/12/2022

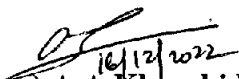
Meeting of Internal Quality Assurance Cell (IQAC) is scheduled as follows:

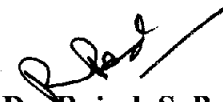
Day/Date: Friday, 23/12/2022

Time: 3.00 p.m.

AGENDA

1. Review/Confirmation of Minutes of previous IQAC Meeting
2. Action Taken Report of previous IQAC Meeting
3. Revised Annual Faculty Performance Appraisal : Dr. (Mrs.) A.A.Khurshid
Member Secretary, IQAC
4. Liberal Arts Education: NEP 2020 Perspective : Dr. Deepshikha Mehra
HOD, Humanities
5. Proposal for Alternative Assessment Modes : Dr. A.A. Agashe
Controller of Examinations
6. Annual Quality Assurance Report (2021-22) : Dr. (Mrs.) A.A.Khurshid
Member Secretary, IQAC
7. Any other agenda with permission of Chair


16/12/2022
Dr. (Mrs.) A.A. Khurshid
Member Secretary, IQAC


Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 23/12/2022

Sr. No.	Agenda Items	Discussions	Action Taken
1.	Agenda 1: Review / Confirmation of Minutes of previous IQAC Meeting	--	Minutes of the previous IQAC Meeting dated 14/9/2022 were confirmed.
2.	Agenda 2: Action Taken Report of previous IQAC Meeting	--	Action Taken Report of the previous IQAC Meeting dated 14/9/2022 was approved.
3.	Agenda 3: Revised Annual Faculty Performance Appraisal	IQAC discussed and resolved to form a committee to review the parameters and their weightage included in the proposed assessment criteria for faculty in view of ranking and accreditation framework.	A committee is constituted and necessary actions are initiated.
4.	Agenda 4: Liberal Arts Education: NEP 2020 Perspective	IQAC approved the proposal keeping in view the growing demand for such courses/ programmes and the recommendations of NEP 2020, for further submission to the Academic Council.	Communicated to Dean Academics for further necessary action
5.	Agenda 5: Proposal for Alternative Assessment Modes	IQAC directed the departments to prepare detailed guidelines for conducting assessments using an alternative mode for a few courses in the initial stage.	Communicated to heads of all departments to prepare the proposal for further discussion in BOS/Academic Council and its subsequent implementation.
6.	Agenda 6: Annual Quality Assurance Report (2021-22)	IQAC reviewed the AQAR 2021-22 and approved it for further submission to the College Development Committee	Forwarded to College Development Committee for approval

7.	Agenda 7: Any other agenda with the permission of the chair	IQAC discussed the 'Earn While Learn' scheme and in principle agreed to implement the scheme after deliberations with all stakeholders.	The office of the Registrar is requested to formulate detailed guidelines in consultation with all stakeholders.
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21/11/2023
Dr. (Mrs.) A.A. Khurshid
Member Secretary, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 23/12/2022

Minutes of the Meeting, Dated: 23/12/2022

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 23/12/2022 at 3.00 pm in the Conference Room, Administrative Block at RCOEM, Nagpur.

Following members and invitees were present

Members:

1. Shri Rajendra Purohit, General Secretary, RCOEM
2. Dr. Rajesh S. Pande, Principal, RCOEM
3. Mr. Gorakh Sirsikar, Vice President (Strategy and Business Development), Nickelwala Group (joined online)
4. Dr. A. A. Aghase, Controller of Examinations
5. Dr. D.S. Adane, Dean R&I
6. Dr. Rashmi Shahu, Dean SRC
7. Dr. A.J.Agrawal, HOD, Computer Science and Engineering
8. Dr.(Mrs.)Sangita Deshmukh, Registrar
9. Dr. Pankaj Belsare, Assistant Professor, Physics
10. Vidit Tambi, Department of Mechanical Engineering
11. Surbhi Joldeo, Department of Electronics & Communication Engineering
12. Dr. (Mrs.) A.A.Khurshid, Member Secretary, IQAC

Invitees:

13. Dr.V.V.Shukla, HOD, Mechanical Engineering
14. Dr. M. B. Chandak, Dean Academics
15. Dr. M.S.Kadu, HOD, Civil Engineering
16. Dr. P.D. Adane, HOD, Information Technology
17. Dr. Rupesh S. Pais, HOD, Management Technology
18. Dr. (Mrs.) M. A. Hasamnis, HOD, Electronics Engineering
19. Dr. R.U.Tiwari, HOD, Physics
20. Dr.P.D.Pachpor, Dean Admissions
21. Dr. Sanjay Bodkhe, HOD, Electrical Engineering
22. Dr. Amit Anurag, HOD, Physical Education
23. Dr. P.S. Voditel, HOD, MCA
24. Dr. J.P.Kalambe, HOD EDT & Biomedical Engineering
25. Dr. Deepshika Mehra, HOD, Humanities
26. Dr. D.R.Zanwar, Department of Mechanical Engineering
27. Dr. A.V.Bharati, HOD Chemistry
28. Prof. M.S.Patne, HOD Mathematics
29. Dr. Sanjogta Meshram, Incharge (First Year)

Mr. Hakimuddin Ali, Dr. A M. Kuthe, Ms. Kalpana Kudlingar , Mr. C. G. Shegaonkar and Dr. R.Khapre were granted a leave of absence.

Member Secretary, IQAC welcomed all members present at the meeting. Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

Agenda 1: Review/Confirmation of Minutes of previous IQAC Meeting

Member Secretary, IQAC presented the Minutes of the previous IQAC Meeting dated 14/9/2022. All members unanimously confirmed and approved the minutes of the previous meeting.

Agenda 2: Action Taken Report of previous IQAC Meeting

Member Secretary, IQAC presented the Action Taken Report of the previous IQAC Meeting dated 14/9/2022. All members unanimously approved the Action Taken Report.

Agenda 3: Revised Annual Faculty Performance Appraisal

Member Secretary, IQAC presented the proposed assessment criteria for the annual performance appraisal of faculty/principal as per the recommendations of NEP IV committee in its meeting held on July 12,2022 at DTE, Govt. of Maharashtra aimed to improve the quality of academics. The detailed format is enclosed in Annexure -I.

IQAC noted the parameters to be considered for the annual performance appraisal of faculty & principal and resolved to form a committee to review the parameters and their weightage included in the proposed assessment criteria for faculty in view of ranking and accreditation framework.

Agenda 4: Liberal Arts Education: NEP 2020 Perspective

Dr. Deepshikha Mehra, HOD Humanities presented the proposal for the introduction of new open elective courses in Liberal Arts (Language+ Performing Arts). She also proposed that the students who are interested in obtaining a basic background in Economics to complement their chosen major course of study may choose a minor in Economics. Dr.R.S.Pande, Principal requested Dr. R.S. Pais, Head of the Department of Management Technology to investigate the potential for the cooperative running of the Minors in Economics Specialization. The broad outline of the Minors in Economics Scheme was also presented and is enclosed in Annexure -II. Ms. Surbhi Joldeo and Mr. Vidit Tambi Student Members suggested a course on Digital Arts and Graphic Design be included as Open Elective.

IQAC approved the proposal keeping in view the growing demand for such courses/programme and the recommendations of NEP 2020, for further submission to the Academic Council.

Agenda 5: Proposal for Alternative Assessment Modes

Dr. A.A.Aghase, COE presented the proposal on the alternative assessment modes highlighting the need for comprehensive reforms in assessment and evaluation modes to promote 'student centric learning' by reforming the existing evaluation system. He stressed that the students should be enabled to reflect on their learning and performance in both formative and summative assessments. The members discussed the possibility to form a course committee for common courses(T+P) in allied departments to suggest reforms in the current evaluation system.

The detailed proposal for alternative assessment modes is enclosed in Annexure-III.

The House agreed that there is a need to have more horizontal assessment modes rather than one single vertical mode and directed the departments to prepare detailed guidelines for conducting assessments using an alternative mode for a few courses in the initial stage. It is resolved to review annually the assessment strategy and its execution.

Agenda 6: Annual Quality Assurance Report (2021-22)

The Annual Quality Assurance Report (AQAR) for session 2021-22 in line with the revised manual of autonomous colleges with effect from academic year 2020-21, prepared by IQAC was presented by Member Secretary, IQAC. The duration for the submitted information is revised by NAAC (June 1,2021 to August 31,2022). The AQAR format details are as follows:

Part A

Data of the Institution
Extended Profile of the Institution
NEP 2020 Implementation

Part B

Criterion I: Curricular Aspects
Criterion II: Teaching - Learning and Evaluation
Criterion III: Research, Innovations and Extension
Criterion IV: Infrastructure and Learning Resources
Criterion V: Student Support and Progression
Criterion VI: Governance, Leadership and Management
Criterion VII: Institutional Values and Best Practices

Member Secretary, IQAC informed that AQAR has to be submitted online on NAAC Portal.

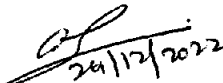
The AQAR 2021-22 was approved for submission to the College Development Committee.


Agenda 7: Any other agenda with permission of Chair

Member Secretary, IQAC initiated the discussion on Earn While Learn Scheme which provides opportunities for students to earn while they are learning through part-time jobs. This can also mitigate economically backward students' hardships in continuing education. Dr. S.H Deshmukh, Registrar presented the details of the scheme as enclosed in Annexure IV. She discussed that this initiative will inculcate discipline and boost self-confidence among students and each department will identify the list of activities that can be taken up for this scheme along with the method for evaluating the students' work.

IQAC in principle agreed to implement the scheme after deliberations with all stakeholders and formulating detailed guidelines for the same.

The meeting ended with a vote of thanks from Member Secretary, IQAC.


24/12/2022
Dr. (Mrs.) A. A. Khurshid
Member Secretary, IQAC


Dr. Rajesh S. Pande
Chairman, IQAC