

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No. RCOEM/IQAC/2022/11778

Date: 11/5/2022

Meeting of Internal Quality Assurance Cell (IQAC) is scheduled as follows:

Day/Date: Thursday, 19/5/2022

Time: 3.00 p.m.

AGENDA

1. Review/Confirmation of Minutes of previous IQAC Meeting
2. Action Taken Report of previous IQAC Meeting
3. Report on NAAC Peer Team Visit : Dr. (Mrs.) A.A.Khurshid
Member Secretary, IQAC
4. Startup Policy : Dr. Rupesh Pais
Director, RCOEM-TBI
5. Vision 2030 Strategic Plan : Dr. Rupesh Pais
Principal Coordinator, SPC
6. Industry Internship Policy : Dr. M.B.Chandak
Dean Academics
7. Report on Industry Institute Interaction : Dr. R.B. Khaire
Dean III Cell
8. Organization of International Conference : Head, Civil Engineering
Head, Electronics Engineering
9. Report on Research and Innovation : Dr. D.S.Adane
Dean R&I
10. Any other agenda with permission of Chair


Dr. (Mrs.) A.A.Khurshid
Member Secretary, IQAC


Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 19/5/2022

Minutes of the Meeting, Dated: 19/5/2022

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 19/5/2022 at 3.00 pm in the Conference Room, Administrative Block at RCOEM, Nagpur.

Following members and invitees were present

Members:

1. Shri Rajendra Purohit, General Secretary, RCOEM
2. Dr. Rajesh S. Pande, Principal, RCOEM
3. Mr. C.G.Shegaonkar, President ,MIDC Industries Association, Hingna, Nagpur
4. Dr. A.M.Kuthe, Professor, VNIT, Nagpur
5. Mr. Hakimuddin Ali, Executive Director, Dalmia Cement (Bharat) Ltd., Nagpur
6. Mr. Gorakh Sirsikar, Vice President (Strategy and Business Development), Nickelwala Group
7. Dr. A. A. Aghase, Controller of Examinations
8. Dr. D.S. Adane, Dean R&I
9. Dr. Rashmi Shahu, Dean SRC
10. Dr. A.J.Agrawal, HOD, Computer Science and Engineering
11. Prof. Nikhil Damle, Registrar
12. Dr. Pankaj Belsare, Assistant Professor, Physics
13. Dr. Rajendra Khapre, Associate Professor, Civil Engineering
14. Ms. Surbhi Joldeo, Student
15. Mr. Vidit Tambi, Student
16. Dr. (Mrs.) A.A.Khurshid, Member Secretary, IQAC

Invitees:

17. Dr. M. B. Chandak, Dean Academics
18. Dr. M.S.Kadu, HOD, Civil Engineering
19. Dr. P.D. Adane, HOD, Information Technology
20. Dr. Rupesh Pais, HOD, Management Technology
21. Dr. (Mrs.) M. A. Hasamnis, HOD, Electronics Engineering
22. Dr. D.J. Dahigaonkar, HOD, Electronics & Communication Engineering
23. Dr. Y.M.Sonkhaskar, Associate Professor, Mechanical Engineering
24. Dr. R.U.Tiwari, HOD, Physics
25. Dr. Sanjay Bodkhe, HOD, Electrical Engineering
26. Dr. Amit Anurag, HOD, Physical Education
27. Dr. Sanjogta Meshram, Incharge, First Year
28. Dr. P.S. Voditel, HOD, MCA
29. Dr. Rajiv Khaire, Dean III
30. Dr. J.P.Kalambe, HOD EDT & Biomedical Engineering
31. Dr. Deepshika Mehra, HOD, Humanities

Ms. Kalpana Kudlingar, Persistent Systems, Nagpur was granted a leave of absence.

Member Secretary, IQAC welcomed all members present at the meeting. Shri Rajendra Purohit, General Secretary also welcomed the newly constituted committee members of IQAC. Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

Agenda 1: Review/Confirmation of Minutes of previous IQAC Meeting

Member Secretary, IQAC presented the Minutes of the previous IQAC Meeting dated 20/1/2022. All members unanimously confirmed and approved the minutes of the previous meeting.

Agenda 2: Action Taken Report of previous IQAC Meeting

Member Secretary, IQAC presented the Action Taken Report of the previous IQAC Meeting dated 20/1/2022. All members unanimously approved the Action Taken Report.

Agenda 3: Report on NAAC Peer Ream Visit

The Member Secretary, IQAC presented the summarized observations and recommendations for quality enhancement of the NAAC peer team visit held during February 22-23,2022 including SWOC. High, average and low key performance indicators for both qualitative and quantitative metrics were also presented.

The Member Secretary, IQAC informed the house that it is expected to work on the recommendations for quality enhancement of the Institution during the third cycle and the actions based on the recommendations given in the report would be accordingly planned.

The summarized NAAC peer team report is enclosed in Annexure -I.

IQAC recommended to all the departments/units also to prepare a plan of action on the recommendations of the NAAC Peer Team enabling quality enhancement and the highest grade for the Institution in the next cycle.

Agenda 4: Startup Policy

Dr. R.S.Pais, Director, RCOEM-TBI presented the startup policy which provides a framework for the Institution to actively engage students and faculty in innovation and entrepreneurship-related activities.

The policy document is enclosed in Annexure-II.

The house discussed the key elements of the policy and unanimously approved to forward it to the Board of Management for approval.

Agenda 5: Vision 2030 Strategic Plan

Dr. R.S.Pais, Principal Coordinator, SPC presented the detailed RCOEM Vision 2030 document. He presented the actionable ways and foundation needed to achieve the core goals through the ten identified pillars. Dr. R.S. Pande, Principal informed the house that the stakeholders' meetings were organized to seek their opinion on the preparation of the Strategic Plan. Their ideas and suggestions are incorporated to prepare the inclusive strategic plan. The Vision and Mission of the Institute were also reviewed.

The Vision 2030 document and the stakeholders' minutes of the meeting are enclosed in Annexure-III.

The house deliberated on the success indicators of each pillar and agreed to forward it to the Board of Management for approval. The house suggested reviewing the Vision and Mission of the Institute in view of the changing education landscape, diversified functions, and strategic plan .

Agenda 6: Industry Internship Policy

Dr. M.B.Chandak, Dean Academics presented the internship policy for all the programmes. He outlined the intended objectives, modes of internship ,and guidelines for execution of internship during VII semester and mandatory six to eight weeks of training before VII semester. He also informed the house that the provision for an internship already exists in the curriculum at different stages of the programme and this policy outlines the procedure to support *the same*.

The policy document is enclosed in Annexure-IV.

The house noted and approved the internship policy for implementation with immediate effect.

Agenda 7: Report on Industry Institute Interaction

Dr. Rajiv Khaire, Dean III, presented the activities carried out by the Industry Institute Interaction (III) cell for the year 2021-22. He presented the industry touch points and the III support for academics , research and innovation activities.

The house noted the report and requested to plan actions for enhancing industry linkages & their outcome, functional MOUs, and identify thrust areas to foster new relationships with industries to support Institute's strategic vision.

Agenda 8: Organization of International Conference

Dr. M.S.Kadu, HOD Civil Engineering presented the schedule for the International Conference on "Smart and Sustainable Technologies for Disaster Resilient Infrastructure" SSTDRI-22 to be

organized in association with IE, IWWA, ACC, and IGS(Nagpur Chapter) in the last week of September 22. The presented papers will be published in the journal indexed in the Scopus database.

Dr.(Mrs.) M.A.Hasamnis, HOD, Electronics Engineering presented the schedule for the fourth International Conference ICESC 2022 to be organized in the third week of October 22. The presented papers will be submitted for indexing in the Scopus database.

The house noted the same.

Agenda 9: Report on Research and Innovation

Dr. D.S.Adane, Dean R&I presented the report about various activities carried out during the year 2021-22.

The house noted and urged the departments to develop goal-oriented & focused strategies and take necessary measures for enhancing research to achieve the highest possible standards in order to keep pace with changing trends as envisaged in NEP2020. An external review of research proposals/projects from faculty of reputed Institute can be carried out to enrich the proposals.


Agenda 10: Any other agenda with permission of the Chair

No other agenda was discussed.

The meeting ended with a vote of thanks from Member Secretary, IQAC.



Dr. (Mrs.) A. A. Khurshid
Member Secretary, IQAC



Dr. Rajesh S. Pande
Chairman, IQAC


INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 19/5/2022

Sr. No.	Agenda Items	Discussions	Action Taken
1.	Agenda 1: Review / Confirmation of Minutes of previous IQAC Meeting	--	Minutes of the previous IQAC Meeting dated 20/1/2022 were confirmed.
2.	Agenda 2: Action Taken Report of previous IQAC Meeting	--	Action Taken Report of the previous IQAC Meeting dated 20/1/2022 was approved.
3.	Agenda 3: Report on NAAC Peer Team Visit	IQAC noted the recommendations for quality enhancement of the Institution including Institutional SWOC.	Necessary actions are initiated for preparing implementation strategies based on the recommendations of the NAAC Peer Team enabling quality enhancement.
4.	Agenda 4: Startup Policy	IQAC noted the key elements of the policy and agreed to forward it to the Board of Management for approval.	Forwarded to Board of Management for approval.
5.	Agenda 5: Vision 2030 Strategic Plan	IQAC deliberated on the success indicators of each pillar and agreed to forward it to the Board of Management for approval.	Forwarded to Board of Management for approval.
6.	Agenda 6: Industry Internship Policy	IQAC noted and approved the internship policy for implementation with immediate effect.	Communicated to Dean Academics for implementation.

7.	Agenda 7: Report on Industry Institute Interaction	IQAC noted the report and requested to plan actions for enhancing industry linkages & its outcome, functional MOUs and identify thrust areas to foster new relationships with industries to support Institute's strategic vision.	Communicated to Dean III to initiate actions for enhancing industry interaction and its outcome.
8.	Agenda 8: Organization of International Conference	IQAC noted the schedule of international conferences to be organized by the Civil Engineering and Electronics Engineering departments.	
9.	Agenda 9: Report on Research and Innovation	IQAC noted and urged the departments to develop goal-oriented & focused strategies and take necessary measures for enhancing research to achieve the highest possible standards in order to keep pace with changing trends as envisaged in NEP2020.	Communicated to departments to initiate necessary actions. Communicated to Dean R&I to plan for review of proposals from external experts.
10.	Agenda 10: Any other agenda with the permission of the chair	No other agenda was discussed.	


 21/6/2022
Dr. (Mrs.) A.A. Khurshid
Member Secretary, IQAC