

SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT, NAGPUR-13

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No. RCOEM/P/2016/61521

Date: 03/03/2016

Meeting of Internal Quality Assurance Cell (IQAC) is scheduled as follows

Day/Date: Wednesday, 09/03/2016

Time: 2.30 pm

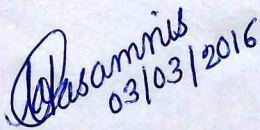
Venue: Conference Room, Administrative Block

AGENDA

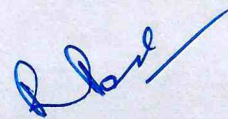
1. Confirmation of minutes of previous meeting
2. Review of R&D activities
3. Credit Transfer Scheme
4. Any other agenda with the permission of Chair

Dean R&D

Principal


03/03/2016

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC



Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 10/03/2016

Minutes of the Meeting, Dated: 09/03/2016

A meeting of Internal Quality Assurance Cell (IQAC) was held on 09/03/2016 at 2.30 pm in the Conference Room, Administrative Block at RCOEM, Nagpur.

Following members and invitees were present

1. Dr. R. S. Pande, Principal and Chairman, IQAC
2. Prof. J. S. Joshi, Professor, Electrical Engineering
3. Dr. K. N. Agrawal, Professor & HOD (Mechanical)
4. Dr. M. B. Chandak, Professor & HOD (CSE)
5. Prof. Padma Adane, Management Representative, ISO
6. Dr. P. S. Narkhede, Registrar
7. Dr. (Mrs.) M. A. Hasamnis, Member Secretary, IQAC

Invitee Members:

8. Dr. V. S. Deshpande, Professor, Industrial
9. Prof. P. A. Dwaramwar, Professor Incharge, III Cell
10. Dr. Pallavi K. Parlewar, Dean R&D
11. Dr. (Mrs.) A. A. Khurshid, HOD, EN
12. Dr. D. S. Adane, HOD, IT
13. Dr. M. S. Kadu, HOD, Civil
14. Dr. B. R. Chide, HOD, Mathematics
15. Dr. S. M. Pande, HOD, Physics
16. Dr. Anupam Kher, Dean T&P
17. Dr. P. B. Kulkarni, Dean Admissions
18. Dr. M. M. Gupta, Professor, Mechanical
19. Prof. Y. M. Sonkhaskar, Mechanical
20. Dr. C. R. Vichory, DMT
21. Dr. Neeta Shah, Professor, DMT
22. Dr. D. R. Zanwar, Industrial
23. Dr. P. S. Voditel, HOD, MCA
24. D. Mehra, HOD Humanities
25. Dr. R. S. Pias, DMT

Member Secretary, IQAC welcomed all to the meeting.

At the outset Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC welcomed all IQAC members, Heads, Deans and invitees to the meeting.

Agenda 1: Confirmation of minutes of previous meeting

Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC presented the Minutes of the previous Meeting and the Action Taken Report. All members unanimously confirmed and approved the minutes of the meeting dated 30/07/2015.

Agenda 2: Review of R&D activities

A report of R&D activities was presented by Dean R&D. In her presentation she highlighted the overall activities

Following points were put for discussion to the house

1. It was observed that no common guidelines are available for thesis writing for the Under Graduate and Post Graduate programmes. All Departments are following different guidelines for preparation of thesis in their Department.

So it was resolved that common guidelines for Under Graduate and Post Graduate programmes to be prepared and all the Departments will follow the same guidelines for thesis preparation.

2. A need was felt to have proper guidelines for Ph. D. admission process at our institute as such guidelines were not available.

It was resolved that Ph. D. admission guidelines be framed and implemented with immediate effect.

3. Institute received Visvesvaraya Ph. D. scheme. So for admission under Visvesvaraya Ph. D. scheme rules to be framed for admission process.

It was resolved that for Visvesvaraya Ph. D. scheme admission guidelines be framed and implemented with immediate effect.

4. Also it was reported that taking into account the admission at IIT's for Ph. D. programme of our faculty members, the existing R&D policy needs addendum. So the addendum was done to the existing R&D policy from 28th October 2015.

The house accepted the addendum to the existing R&D policy of our institute.

IQAC noted the initiatives taken by Dean R&D.

Agenda 3: Credit Transfer Scheme

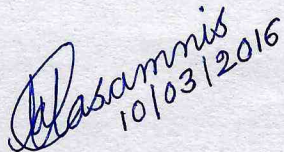
Principal informed all about Credit Transfer Scheme available. He asked Dean Academics to see for the possible tie-ups with academic institutions in this regards. He also informed that initial talks are already initiated with two academic institutes COEP and VJTI.

Principal informed that we are already having International MoU's with foreign universities. In MoU's the Credit transfer scheme is available. He further urged all the Head of the Departments to send their students to foreign universities under these MoU's so that it will be beneficial to the students.

Agenda 4: Any other agenda with the permission of Chair

No other Agenda was discussed.

The meeting ended with vote of thanks by Member Secretary, IQAC.


10/03/2016

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC



Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 09/03/2016

Sr. No.	Agenda Items	Action Taken
1.	Agenda 1: Confirmation of minutes of previous meeting	Minutes of the Meeting dated 30/07/2016 were confirmed.
2.	Agenda 2: Review of R&D activities	1. B. E. and M. Tech. thesis guidelines framing in process. 2. Ph. D. admission guidelines framing in process. 3. Ph. D. admission guidelines for Visvesvaraya Ph. D. scheme framing in process.
3.	Agenda 3: Credit Transfer Scheme	College has signed an MoU with two Academic Institutions for Credit Transfer Scheme 1. COEP, Pune 2. VJTI, Mumbai

Meghana A. Hasamnis

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC