

INTERNAL QUALITY ASSURANCE CELL

No. RCOEM/P/2015/61099

Date: 27/07/2015

Meeting of Internal Quality Assurance Cell is scheduled as follows

Day/Date: Thursday, 30/07/2015

Time: 3.30 pm

Venue: Conference Room, Administrative Block

AGENDA

1. Confirmation of minutes of previous meeting
2. Training and Placement Roadmap
3. Industry Institute Interaction Cell Roadmap
4. Vision Document and Perspective Plan for
Department of Management Technology:
Presentation and Discussion
5. Any other agenda with the permission of Chair

Dean T&P

Professor Incharge, III Cell

Dr. (Mrs.) N. V. Shah

M. Hasamnis
27/07/2015

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC

R. S. Pande

Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL

Date: 31/07/2015

Minutes of the Meeting, Dated: 30/07/2015

A meeting of Internal Quality Assurance Cell (IQAC) was held on 30/07/2015 at 3.30 pm in the Conference Room, Administrative Block at RCOEM, Nagpur.

Following members and invitees were present

1. Shri. Govindlal Agarwal, Hon'ble General Secretary, RCOEM, Nagpur
2. Dr. Rajesh S. Pande, Principal and Chairman, IQAC
3. Dr. Maheshkumar Yenkie, Former Pro Vice Chancellor, R.T.M.N.U., Nagpur
4. Vishvesh Agrawal, Entrepreneur, Alumni Representative
5. Dr. G. G. Sahasrabudhe, Professor of Physics
6. Prof. J. S. Joshi, Professor of Electrical Engineering
7. Dr. M. B. Chandak, Professor & HOD (CSE)
8. Dr. Abhijeet Agashe, Dean Academics
9. Prof. (Mrs.) Aarti Karandikar, NBA Coordinator
10. Prof. (Mrs.) Padma Adane, Management Representative, ISO
11. Dr. P. S. Narkhede, Registrar
12. Dr. (Mrs.) M. A. Hasamnis, Member Secretary, IQAC

Invitees:

13. Dr. S. P. Ghisad, Retd. T&P Officer, LIT, Nagpur
14. Dr. S. M. Deshmukh, Dy. Registrar, VNIT, Nagpur
15. Dr. S. D. Mohgaonkar, Dean, Second Shift
16. Prof. T. G. Arora, Controller of Examination
17. Dr. (Mrs.) Pallavi Parlewar, Dean R&D
18. Prof. A. A. Kher, Dean T & P
19. Dr. D. S. Adane, HOD, IT
20. Dr. (Mrs.) A. A. Khurshid, HOD, EN
21. Dr. (Mrs.) N. V. Shah, HOD, MBA
22. Dr. Preeti Voditel, HOD, MCA
23. Prof. V. T. Barahate, HOD, Electrical Department
24. Dr. M. S. Kadu, HOD, Civil Department
25. Dr. V. H. Asudani, HOD, Humanities
26. Prof. P. A. Dwaramwar, Professor Incharge, III Cell
27. Dr. Rajesh Raut, Professor Incharge, Coordination and Compliance
28. Prof. Mridula Korde, Professor Incharge, Alumni

29. Dr. S. M. Pande, Physics Department
30. Amit Anurag, Dept. of Physical Education and NSS
31. Prof. V. E. Khetade, EDT Department
32. Prof. S. R. Kulkarni, Mechanical Department

Member Secretary, IQAC welcomed all to the meeting.

At the outset Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC welcomed Dr. Maheshkumar Yenkie, Former Pro Vice Chancellor, R.T.M.N.U., Nagpur, Vishvesh Agrawal, Entrepreneur and Alumni Representative, Dr. S. P. Ghisad, Retd. T&P Officer, LIT, Nagpur, Dr. S. M. Deshmukh, Dy. Registrar, VNIT, Nagpur, Shri. Govindlal Agarwal, Hon'ble General Secretary, RCOEM, Nagpur, Principal and Chairman, IQAC, Dr. Rajesh S. Pande, IQAC members, Heads of Departments, Deans and all invitees for the IQAC meeting.

The Member Secretary, IQAC informed that Dr. A. K. Gupta, Scientist 'F', D.R.D.O., Nagpur, Dr. R. K. Dutta, V.P., Indorama Synthetics Ltd., Nagpur have conveyed their inability to attend this meeting due to other unavoidable assignments at their end.

Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

Agenda 1: Confirmation of minutes of previous meeting

Dr. (Mrs.) Meghana A. Hasamnis, Member Secretary, IQAC presented the Minutes of the previous Meeting and the Action Taken Report. All members unanimously confirmed and approved the minutes of the meeting dated 20/07/2015.

Agenda 2: Training and Placement Roadmap – Quality Improvement

In view of the objectives set by the T & P department of having placements in higher packages (in the range of 7 to 10 LPA) and having more placements in companies in core sector a presentation was given by Prof. Anupam A. Kher, Dean T & P. It included the following points

- The placement statistics for the last 3-5 years
- Expectations of the T & P from the Parent Departments
- Efforts required for achieving the objectives
- Recent achievements towards attainment of the objectives

He shared the details of the placements along with the analysis of performance of the students with respect to various branches, percentage bands, Core and IT, salary packages etc.

He also expressed that the T & P department expects ownership of T & P activities at the department level and will require more involvement of the senior faculty members and the faculty placement coordinators from the parents departments along with the students to take the placements to further heights.

He informed that two companies Barclays (8LPA) and ORACLE FSS (4.5LPA) had already confirmed their campus visits to the college for 2016 batch and that the T & P department facilitated the visit of Dr. (Mrs.) P. K. Parlewar (Dean R & D) and Prof. (Mrs.) Padma Adane IT department to different companies in Pune.

Dr. S. P. Ghisad, Retd. T&P Officer, LIT, Nagpur and Dr. S. M. Deshmukh, Dy. Registrar, VNIT, Nagpur were specially invited to guide and give suggestions towards the strategic planning for the improvement of placements.

Following views and suggestions were expressed by Dr. S. P. Ghisad

- To find avenues for one semester internship for post graduate students in association with the PG course coordinator and these post graduate students can be placed through their internships.
- Systematic and Scientific training should be imparted to the students may be with the help of some supporting agencies. Special subjects may be also introduced in the curriculum.
- The students who could not get placements can be provided the apprenticeship opportunities with the help of Board of Apprenticeship Training.
- Industry training should be imparted to third semester UG students.
- He also emphasized on ownership and active involvement by the parent department towards placement function
- Every department should have its brand name i.e. the companies should come to the institute to pick students particularly from that department.
- Alumni and Entrepreneurs play a vital role in placements and to be contacted regularly.
- Every industry has some problems. Industry if they realize that they will get solution from the colleges they come up with some projects which can further result in patents and consultancy. For that a comprehensive brochure stating the faculty profile and expertise can be prepared.
- Industry Sponsored Laboratories to be set-up.

Following views and suggestions were put forth by Dr. S. M. Deshmukh

- Provision for internship should be in teaching scheme
- Cooperation from departments during the conduction of interviews by company personnel is necessary.
- T & P activities to be assigned to students groups. Students also help in bringing contacts of companies for placements.
- Target core companies more even though the package is less at the start. Core companies provide long term solution.

Dr. Maheshkumar Yenkie suggested of having internship for eighth semester students so that the students get industry exposure. He also stressed that the faculty should be involved in generating funds through sponsored projects and consultancy.

Principal and all the HODs assured full support and cooperation for the activities of the T & P department.

Dean T&P was asked to work on the suggestions given by the experts.

Agenda 3: Industry Institute Interaction Cell Roadmap

A Roadmap of Industry Institute Interaction Cell was delivered by Professor Incharge, III Cell Prof. Pravin A. Dwaramwar. In his presentation he stated the objectives of III Cell and the activities under III cell. Activities under III cell include Industry Internship / Projects / Training for students & staff, Consultancy, Entrepreneurship Development, Business Incubation Center, CEP / Skill Development Training Program, Center of Excellence in collaboration with Industry and CSR Activities with Industries.

He emphasized on students' and faculty internship, industry visit, industry projects, expert lectures by industry persons, joint publications and MOU.

A college brochure consisting of skill sets of all departments and services that can be delivered to the industry needs to be prepared for boosting consultancy.

To meet Objectives of the Entrepreneurship Development and Business Incubation Activities, a team of governing body needs to be created.

To cater the objectives of III Cell, Structure for III Cell was suggested.

It was decided that one meeting of all Heads to be conducted to finalize and plan the activities of III Cell and prepare the roadmap for the same.

Agenda 4: Vision Document and Perspective Plan for Department of Management Technology: Presentation and Discussion

Vision Document and Perspective Plan for Department of Management Technology was presented by Dr. (Mrs.) N. V. Shah, Head MBA Department. In her presentation she started with SWOT analysis. Further two focal areas were stated. First is Image Building (for 1 to 5 years). In Image Building the emphasis should be on Placements, Entrepreneurship, Foreign University Collaborations / Industry Institute Interaction, Faculties, Students and R&D. Second is Sustainable Growth & Development (for 5 to 10 years). In Sustainable Growth & Development emphasis should be on Expansion, Online Courses, Contact Programmes, Strong Alumni Network and CSR Activities. Further Objectives identified so as to achieve Organization Goals were stated. Also the Critical Success Factors, KPIs to evaluate whether

the objectives are achieved or not, Targets to be set and Initiatives to be taken to achieve the identified objectives were presented.

After discussion it was proposed that Department of Management Technology is one of the Departments of RCOEM and the objectives stated are in line with the Vision Document and Perspective Plan of the college. Hence no separate Vision Document and Perspective Plan required for Department of Management Technology.

Meeting concluded with vote of thanks from Member Secretary, IQAC.

Hasamnis
31/07/2015

Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC

R. S. Pande

Dr. Rajesh S. Pande
Principal and Chairman, IQAC

INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 30/07/2015

Sr. No.	Agenda Items	Action Taken
1.	Agenda 1: Confirmation of minutes of previous meeting	Minutes of the meeting dated 20/07/2015 were confirmed.
2.	Agenda 2: Training and Placement Roadmap – Quality Improvement	Dean T&P has initiated the efforts as per the suggestions and discussion of the experts. The details of the activities undertaken are enclosed.
3.	Agenda 3: Industry Institute Interaction Cell Roadmap	Professor In-charge, III Cell has initiated the activities as per the discussion and the details of the outcomes are enclosed.
4.	Agenda 4: Vision Document and Perspective Plan for Department of Management Technology: Presentation and Discussion	It was decided to follow the same Vision Document and Perspective Plan of College to Department of Management Technology.



Dr. (Mrs.) Meghana A. Hasamnis
Member Secretary, IQAC