

DATE OF RELEASE OF AUDIT SCHEDULE: 31<sup>st</sup> October 2018

Note: The ISO 9001: 2015 internal audit is to be conducted between 19<sup>th</sup> to 24<sup>th</sup> November 2018. The Observation Report, Observation Findings( if any) and Non-Conformance Report (if any) must be submitted to the MR by 26<sup>th</sup> November 2018.

DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
Civil Engineering	Dr. M. S. Kadu <i>MSK 31/10/18</i>	As per the Teaching/Process Manual of the Department	Prof. R. K. Kadu (IT) Prof. S. Uparkar (MCA)
Computer Science and Engineering	Dr. M. B. Chandak <i>MS</i>	-- do --	Dr. P. Deole (Mech) Dr. P. Khadke (Elect)
Electrical Engineering	Dr. V. T. Barhate <i>VTB 31/10/18</i>	-- do --	Dr. Sachin Upadhye (MCA) Dr. P. Bagde(Maths)
Electronics & Communication Engineering	Dr. R. B. Raut <i>RBR 11/11/18</i>	-- do --	Dr. R. Ochawar (EN) Prof. R. Kinhikar (Civil)
Electronics Engineering	Dr. A. A. Khurshid <i>AAK</i>	-- do --	Prof. S. C. Tirpude (CS) Prof. P. J. Assudani (IT)
Electronics Design Technology	Dr. R. D. Raut <i>MRD</i>	-- do --	Dr. P. D. Belsare (PHY) Prof. Pravin Sonsare (CS)
Information Technology	Dr. D. S. Adane <i>DS</i>	-- do --	Dr. Sachin Upadhye (MCA) Prof. Pravin Sonsare (CS)
Industrial Engineering	Dr. I. P. Keshwani <i>IPK 1-11-2018</i>	-- do --	Dr. P. D. Adane (IT) Prof. A. Karandikar (CS)
Mechanical Engineering	Dr. K. N. Agrawal <i>HOD COPY</i>	-- do --	Dr. C. P. Pandhurnekar (Chem) Dr. Vivek Khetade (EDT)
Management Technology	Dr. C. Vichoray <i>CV 1-11-2018</i>	-- do --	Dr. P. Parlewar (EC) Dr. P. Deole (Mech)
Computer Applications	Dr. P. Veditel <i>PV</i>	-- do --	Dr. S. Paliwal(Hum) Prof. P. Khadke (Elect)

c/c

SHRI RAMDEOBABA COLLEGE OF ENGINEERING AND MANAGEMENT

**QMS-04**  
**Clause: 9.2**

**INTERNAL AUDIT SCHEDULE**

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**Iss. No. 01, Rev. No.: 00**  
**Date: 01/01/2018**

DEPARTMENT	AUDITEE	CLAUSES	AUDITORS
Mathematics	Dr. B. R. Chide <i>BR</i>	As per the Teaching/Process Manual of the Department	Prof. P. J. Assudani (IT) Prof. G. Morankar (EN)
Chemistry	Prof. R. S. Dhiran <i>RS</i>	-- do --	Prof. Parihar Dahake (MBA) Prof. R. Kinhikar (Civil)
Physics	Dr. S. M. Pande <i>SP</i>	-- do --	Prof. H. D. Bhawe (Civil) Prof. S. Uparkar (MCA)
Humanities	Dr. D. Mehra <i>DM</i>	-- do --	Prof. R. K. Kadu (IT) Prof. Parihar Dahake (MBA)
Physical Education	Dr. Amit Anurag <i>AA</i>	-- do --	Dr. Sunita Dhote (MBA) Mr. Abhay Daga (MIS)
Library	Dr. Cynita Christy <i>CC</i>	-- do --	Prof. G. Morankar (EN) Prof. S. C. Tirpude (CS)
Construction & Maintenance	Dr. P. D. Pachpore Mr. Amol Katturwar <i>PK</i>	-- do --	Dr. P. D. Adane (IT) Prof. S. Pund (IND)
Dean Academics	Dr. S. Bodkhe <i>SB</i>	-- do --	Dr. P. Parlewar (EC) Dr. S. Paliwal (Hum)
Dean Admissions	Prof. P. B. Kulkarni <i>PK</i>	-- do --	Dr. P. D. Belsare (PHY) Mr. Abhay Daga (MIS)
Dean R&D	Dr. Rupesh Pais <i>RP</i>	-- do --	Dr. C. P. Pandhurnekar (Chem) Prof. S. Randiwe (IND)
Dean SRC	Dr. Y. M. Sonkhaskar <i>YS</i>	-- do --	Dr. Vivek Khetade (EDT) Dr. Cynita Christy (LIB)
Dean T&P	Dr. Anupam Kher <i>AK</i>	-- do --	Prof. S. Pund (IND) Prof. H. D. Bhawe (Civil)
Registrar	Dr. P. S. Narkhede <i>PN</i>	-- do --	Prof. A. Karandikar (CS) Dr. Cynita Christy (LIB)
Boys' Hostel	Prof. S. Kulkarni Mr. S. A. Nimkar <i>SK</i>	-- do --	Dr. P. Bagde (Maths) Prof. S. Randiwe (IND)
Girls' Hostel	Ms. Gauri Morankar <i>GM</i>	-- do --	Dr. Sunita Dhote (MBA) Prof. Puja Agrawal (EC)
Management Representative	Dr. P. D. Adane	-- do --	Dr. R. Ochawar (EN) Prof. Puja Agrawal (EC)

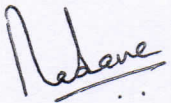
*Adane*  
PREPARED BY MR

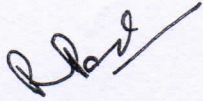
*Shastri*  
REVIEWED BY PRINCIPAL

<b>QMS--08</b>	<b>Minutes of MRM</b>	<b>Page: 01/01</b>
<b>Clause: 9.3.2</b>		<b>Iss. No. 01, Rev. No.: 00</b> <b>Date: 01/01/2018</b>

Date of MRM: 19<sup>th</sup> December 2018

Sr. No.	Agenda	Comment	Responsibility to Complete the Action	Target Date
1	Review of minutes of earlier MRM.	Minutes of previous MRM were presented and approved.	MR	-----
2	Review of results of Internal Audit conducted in the month of November 2018.	Internal audit report was presented and approved. All ISO coordinators were requested to ensure that documents are prepared with proper ISO Header	MR, ISO coordinators	-----
3	Review of Quality Objectives of Dean Academics and Registrar	Revised Quality parameters for Dean Academics and Registrar were presented. It was decided to take views of all Heads, Deans, NBA coordinator, NBA coordinator, NIRF coordinator on the Quality Objectives of Deans and Registrar office and then finalize it.	MR	-----
4	Review of Results Winter 2018 Examinations, Placements and Student activities	It was decided to review these parameters in the IQAC meeting scheduled in the month of January.	Member Secretary, IQAC, MR	January 2019
5	Dates for next Internal and External audit	It was decided to conduct the next internal audit in the first week of February and the External audit on 25 <sup>th</sup> /26 <sup>th</sup> February 2019.	MR	-----

  
P. D. Adane  
MR ISO 9001:2015

  
Dr. R. S. Pande  
PRINCIPAL