

Admission Procedure for Higher Classes for the session 2023-24

Steps for Payment:

Step 1: Login to GEMS

Step 2: Click on Fees Detail

Step 3: Click on Academic Fees Details

Step 4: Click on I accept the above Invoice details check box

Step 5: Select Online Payment

Step 6: Make your payment (Print transaction successful receipt)

Step 7: Go to home page

Step 8: Click on Profile

Step 9: Click on Print Profile

Step 10: Click on Print student profile for re-registration

Step 11: Print the PDF of Application form generated by system.

Step 12: Procedure for students to file online Anti Ragging Affidavit

Step 1:

A student will submit his/her details on the same web sites (www.antiragging.in) and (www.amanmovement.org) read and confirm that he/she and his/her parents/Guardians have read and understood the AICTE regulations on curbing the menace of ragging. He / She will confirm & agree that he/she will not engage in ragging in any form.

Step 2:

The student will receive an e-mail with his/her registration number and a web link. The student will forward the link to the e-mail of the Nodal Officer in his/her university/college. (Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it)

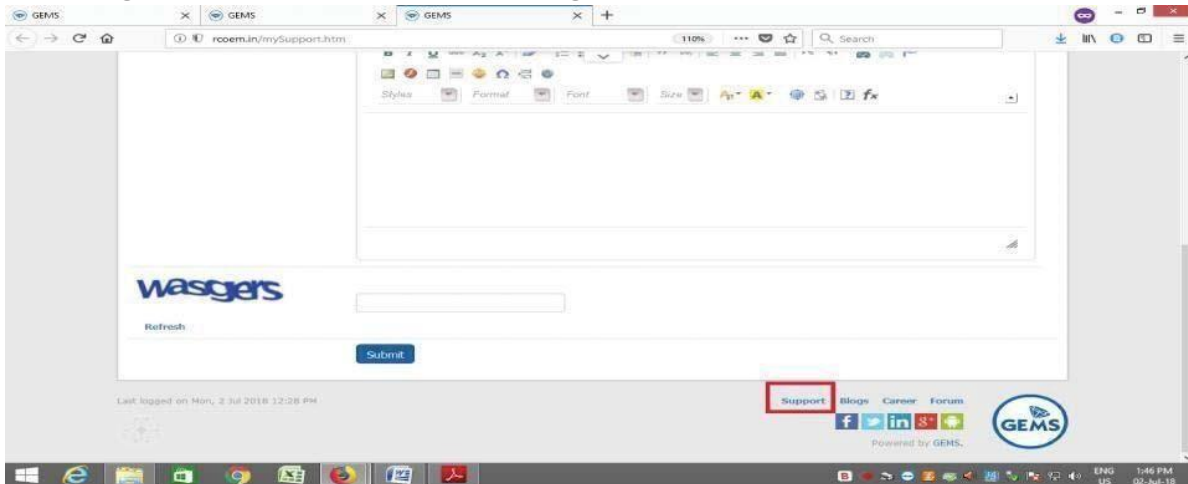
Step 3:

The Nodal Officer in the University/College can click on the link of any forwarded e-mails that he/she will received from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college.

Email Address of Nodal Officer, RCOEM: antiragging@rk nec.edu

Note: - Download the Admission receipt after two days of payment from the option of **Academic Fees Details**

If there is any problem in **Fees** structure click on the **Support** option given at the footer of page



In category field select **Finance**, Write subject as **Fees Problem** and enter the problem description and submit it. After submitting issue problem will be resolve in 24hrs.

