

Shri Ramdeobaba College of Engineering and Management, Nagpur
DIRECT SECOND YEAR B. TECH(After Diploma) CAP I ,II,III REPORTING INSTRUCTION -2023-24

REPORTING TIME: 10.30 A.M. TO 5.30 P.M.

REPORTING VENUE: COLLEGE AUDITORIUM (ADMINISTRATIVE BUILDING)

- 1) Admission will be confirmed only if the candidate reports **before last date** as mentioned in allotment letter.
- 2) The admission shall be confirmed only **after receipt of all original documents along with Demand Draft/ Pay Order of total fees as mentioned in table given below** from a Nationalized Bank, drawn **in favour of 'Shri Ramdeobaba College of Engineering and Management'** payable at **Nagpur**. Cheque/cash will not be accepted.
- 3) **The student who has confirmed his/her admission in CAP at ARC by paying seat acceptance fee should prepare the demand draft for the amount mentioned in last Column of the table given below.**

Category	Tuition Fees	Development Fees	Caution Money Deposit	Admission Processing Fees	Total Fees
Open/Minority	Rs.139.131/-	Rs 20869/-	Rs. 5000/-	Rs. 500/-	Rs. 165500/-
SC/ST/SBC/VJ/NT	- Nil -	Rs 20869/-	Rs. 5000/-	Rs. 500/-	Rs. 26369/-
OBC WITH NON CREAMY LAYER	Rs. 69566/-	Rs 20869/-	Rs. 5000/-	Rs. 500/-	Rs 95935/-
OBC WITHOUT NON CREAMY LAYER	Rs.139.131/-	Rs 20869/-	Rs. 5000/-	Rs. 500/-	Rs. 165500/-

4) **Arrange the documents in the sequence mentioned below:**

- CAP Allotment Letter and freeze letter from ARC.
 - CAP Final Merit Number Letter
 - Candidate shall carry printed copy of Application Form, **Original documents** and two set of Xerox copies of the required documents. Scrutiny Centre shall verify all documents from Original and put Scrutiny Centre stamp with date & Signature on Xerox. Submit Physical SC stamped & E. Scrutiny verified set of documents and all original document to the allotted institute at the time of reporting.
 - SSC/X (10th) Class Marks Sheet/HSSC/Intermediate/XII (12th) Class Marks Sheet
 - Diploma All Semester Marks Sheet.
 - Nationality/ Domicile Certificate
 - Transfer/College Leaving Certificate
 - Migration Certificate.
 - Eligibility Certificate.
 - Gap Certificate (if required).
 - Any other certificate (if required).
 - Two photographs
 - **Caste category students should submit the required documents (such as caste certificate, Non Creamy Layer certificate and Caste validity Certificate) at the time of admission.**
- 5) **Candidates belonging to reserved category are required to open a bank account in UCO bank, RCOEM and submit the account details to Registrar office within 15 days from the date of admission.**
 - 6) Keep a photocopy of admission slip always with you till your Identity card is prepared.
 - 7) You are required to browse the college website www.rknc.edu at least twice a week for updates.
 - 8) Any change in phone number, address should be communicated to admission office.
 - 9) You are required to preserve 5 sets of Self attested documents submitted at the time of admission with you for further use.

Dr.P.D.Pachpor
Dean-Admissions
Date:26/08/2023

